

**MINUTES**

**NORTH CAROLINA AUCTIONEER LICENSING BOARD**

**January 8, 2024**

The North Carolina Auctioneer Licensing Board met on Monday, January 8, 2024 in the Fuquay-Varina Office. The meeting was called to order at 9:17 a.m. Members present were Chairman Dan DeVane, Vice Chairman Willie A. Johnson, Buck Lattimore, Melinda Q. Porter, and Kyle Swicegood. Also, present were Executive Director Charles F. Diehl, Administrative Officer Becky Stewart, and Special Deputy Attorney General Anne Brown with the NC Department of Justice.

Chairman DeVane inquired of each member if there were any known conflicts of interest or any appearance of conflicts with respect to any matters coming before the Board during this meeting. Member Swicegood recused himself from the Consideration of the Probable Cause Report due to his participation in the Probable Cause Subcommittee meeting. Other members stated there were none.

**Member Swicegood made a motion to approve the December 11, 2023 Board Meeting minutes. Member Porter seconded the motion, which carried unanimously.**

Director Diehl reported on the staff investigations and advertising violations for the month of December. There were three informal investigations and three ad violations.

Director Diehl presented the financial report. **Vice Chairman Johnson made a motion to approve the financial report for the month of December. Member Lattimore seconded the motion, which carried unanimously.**

Director Diehl presented for consideration a New Continuing Education Course and Instructor for the Auctioneers Association of North Carolina (AANC) – *“Auctioneering in the AI Era: Unveiling the Power of ChatGPT – William Joseph Pollard – 4 hours.”* **Member Swicegood made a motion to approve the new continuing education course and instructor for the AANC. Vice Chairman Johnson seconded the motion, which carried unanimously.**

January 8, 2024

Chairman DeVane requested a motion to go into Closed Session to discuss ongoing litigation and matters of potential litigation from Board Counsel for Agenda Item 6 – *Review of Report from Probable Cause Subcommittee* and Agenda Item 7 – *In Re: Matthew J. Riggan*. **Member Porter made a motion to go into Closed Session. Member Lattimore seconded the motion, which carried unanimously.** The Board went into Closed Session at 9:24 a.m.

**Member Lattimore made a motion to return to Open Session. Member Swicegood seconded the motion, which carried unanimously.** The Board returned to Open Session at 9:46 a.m.

**Member Porter made a motion to accept the recommendations from the Probable Cause Report. Vice Chairman Johnson seconded the motion, which carried unanimously.** Prior to the motion or any discussion, Member Swicegood had recused himself from consideration of the Probable Cause Report due to his participation in the Probable Cause Subcommittee meeting.

Following the review of applications for licensing, Chairman DeVane confirmed the next regular meeting on Monday, February 12, 2024 at 9:00 a.m. in the Fuquay-Varina office. Member Lattimore reported he will not physically be in attendance but will be available to participate by phone.

Director Diehl reported that the AANC Annual Convention will be held January 19-20 in Winston-Salem, and he will be in attendance.

**Member Lattimore made a motion to adjourn the meeting. Member Porter seconded the motion, which carried unanimously.**

The meeting adjourned at 9:57 a.m.

Respectfully Submitted,

Becky J. Stewart  
Administrative Officer